

Town of Holland  
Selectboard Meeting Minutes  
Town Office & via Zoom  
July 17, 2025

**Present:** Select Board Members: Trevor Gray, Dave Jacobs, Hugh Flynn (via Zoom)

Town Clerk/Treasurer: Diane Judd

Road Foreman: Adam Provost

Others: Jim Davis, Planning Commission Chair, Kenric Gonyaw, Mitch Wonson

**1. Meeting was called to order at 6:30** by Dave as Trevor was running late. (Trevor arrived at 7:04)

**2. Minutes** – from 06/16/2025 and 6/26/2025 were approved Hugh/Dave

**3. Adoption/Amendments to Agenda** – none

**4. New Business** –

**A. Road Foreman Report** –Discussed sign inventory. Dave told Adam to buy signs if needed. Adam stated that the Valley Road culvert extension has been worked on. They have been ditching on Valley Road. Adam spoke with Eric Pope (VTRANS) regarding replacing the large culvert on Bates Hill Road and was told a hydrological study would need to be done to determine sizing of the culvert. Some resurfacing has been done on Mead Hill Road and Twin Bridge Road, using Sta-mat. The hydraulic hose on Truck 21 had to be replaced and a protective shield was purchased. The loader AC will be worked on this Tuesday. Discussed beaver issue on Bates Hill Road. Adam was advised to put stone at the location on Tice Mill Road where erosion has been a problem. Gary Champney had approached Dave regarding the Town doing work on the private road into the fishing access. This is not the Town's responsibility. Denis Ducharme has worked on it in the past in conjunction with the State of Vermont.

**B. Bids for Valley Road Culvert Project** - Bids were received from: JBL Hauling, LLC \$45,780, Jason Patenaude Excavating Inc \$48,694, RG Gosselin Inc \$51,900, Shawn Austin Inc \$72,000. Discussion about timing of the job as paving is expected to be done in August and it is preferred that the culvert be allowed to compact as much as possible prior to paving. Hugh recused himself from any action as Jason Patenaude is his brother-in-law. Jason Patenaude Excavating, Inc was the only company to show a start date of July. Trevor moved to award the bid to Jason Patenaude Excavating, Inc., with the understanding that the Town may have to pay the difference between his bid and the lowest bid, 2<sup>nd</sup> by Dave.

**C. Rent of building** – Diane was contacted by early childhood programming about the possibility of renting the former school for a week for in-service. Potentially, they would use the gym, as well as classrooms that are not currently rented, and the kitchen. Rental prices were discussed with a decision to offer it for \$500 per day. Hugh moved to allow the use for \$500 per day and to give Diane authorization to negotiate the price if needed, 2<sup>nd</sup> by Dave. AIF

**D. Expenditure Reports** – were reviewed. Discussion about use of personal vehicles by the road crew as the mileage line item is over budget.

**E. Local Emergency Management Plan** – was reviewed. Diane had updated contact information from last year's plan. Trevor moved to adopt, 2<sup>nd</sup> by Dave, AIF Trevor and Dave signed. The Board needed to appoint someone to the Rural Emergency Management Committee. Diane said she would do it as it is mostly zoom meetings – Dave moved to appoint Diane, 2<sup>nd</sup> by Trevor. AIF

**F. Naming of former School building** – Trevor explained that during the meeting where the school deed was signed there was discussion around the idea of using the school as a way to unify the residents of the Town. That evolved into the idea of naming it "The Holland Unity Center". Mitch asked what the Board intends to do with the property. He felt it would be a possibility to use it for a garage, or to sell it. Trevor said that the Planning Commission is working with Horizons to facilitate using the current garage site. Trevor also said that after having joint meetings with the school Board and the public that the general consensus is to go forward as they are now. The Holland Community Center is seeking grant funding in order to open an office hub using two of the rooms. This would be potential income to the Town. There is

Town of Holland  
Selectboard Meeting Minutes  
Town Office & via Zoom  
July 17, 2025

the potential to rent out the kitchen as a commercial kitchen if we get it certified. At this point, no request to outright sell the building has been received by the Board. Hugh moved to name the building the Holland Unity Center, 2<sup>nd</sup> by Trevor. AIF.

**5. Public Comment** – Jim (for the HCC) said the Sparks grant that Karla applied for to buy the pavilion was not received. Karla is seeking other grants that may pay for it. Holland Day is Saturday, July 26 from 12-2. Again, there will be smoked pizza and hamburgers as well as live music.

Jim (for Planning Commission) said the Holland Town Plan has been approved. The Hazard Mitigation plan has been submitted to VEM but no response has been received. He also said the garage assessment is 75% complete.

Jim (for his non-profit) would like to get a grant to purchase artificial turf to put down in the gym. This would allow sports teams to practice, etc in the gym during winter months. He intends to submit a formal proposal. Ric has been changing out ceiling tiles in the building. Diane pointed out that the gym roof on the side towards the office needs repair as there are shingles that have blown off. Ric will contact ACT roofing for an estimate for repairs. Dave suggested using Amish builders to possibly have steel put on the gym roof.

**6. Unfinished Business**

**A. School building use – leases and policies** – passed over until next meeting.

**7. Town Clerk/Treasurer Updates** – Diane will be away at Clerk school next week so the office will be closed.

**8. Select Board Updates** – none

**9. Executive Session** - none

**10. Review of bills and signing orders:**

Highway:

Payroll	06/24/2025	\$3,466.03
Payroll	06/17/2025	\$2,470.35
Payroll	07/01/2025	\$2,403.85
Payroll Tax	06/20/2025	\$1,434.28
Payroll Tax	07/03/2025	\$1,993.78
Invoices	07/07/2025	\$32,507.84

General:

Payroll	06/24/2025	\$1,207.93
Payroll	07/01/2025	\$591.60
Payroll	07/08/2025	\$759.24
Payroll Tax	06/20/2025	\$548.56
Payroll Tax	07/03/2025	\$694.74
Invoices	07/07/2025	\$5,113.66

**12. Adjourned at 8:00**

Meeting Schedule: July 21